

# Preparing a complete specification

If you filed a patent application with a provisional specification, you must file a complete specification within one year for your patent application to continue.

In this document, we tell you what you need to do for us to prepare a complete specification.

## What the complete specification needs to include

A complete specification must include the following information.

- A full description of the best practical implementation of the invention known to you. The invention's description must be detailed enough that a reasonably skilled technician could use the description to perform or implement the invention without excessive trial and error.
- A set of claims defining the invention or inventions that you want to get protection for.

## What we need to know to prepare your complete specification

When you tell us to prepare your complete specification you must confirm the existing provisional specification adequately describes your 'best implementation' of the invention. If the provisional application does not adequately describe your invention, you must tell us:

- if you have made any extra technical developments to the original invention, and
- if you have any new extra technical information, such as test or experimental results.

We will consider whether to include the extra information in your complete specification.

To prepare the set of claims, we need a good knowledge of your invention, how it differs from the pre-existing technology and where the technology is heading. Please tell us if:

- you now know of other solutions similar to your invention that you have not told us about before
- there are several ways to perform or implement your invention, and we have not mentioned all ways in your provisional specification.

We recommend doing a novelty search before we prepare your complete specification. Please confirm whether we should do a new novelty search, or update a novelty search carried out when we prepared the provisional specification.

Drafting and finishing a complete specification can take a long time. Please tell us well before the deadline to ensure you get plenty of time to review our drafts.

## Complete specification instruction checklist

1. Does the provisional specification describe the current best implementation of your invention? If not, what are the differences?
2. Could a reasonably skilled technician implement the invention from the description in the provisional specification? If not, what should we add?
3. Have you changed or improved the invention since you filed the provisional specification? If yes, what are they?
4. Is all the relevant pre-existing technology included?
5. Are all possible variations of your invention referred to in the provisional specification?
6. Do you want us to conduct or update a novelty search?

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## Fees

Our fee for preparing and filing a complete specification is usually \$6000-\$9000. In complex cases our charge may be more, but we usually give specific estimates in those cases.

The fee for preparing and filing the complete specification, and for then dealing with any objections, depends on which country is involved. Please contact us for a more complete estimate.

Call A J Park to get the best advice about protecting your invention.

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